Template A is for Invitation to Bid Complete Proposal **and Template B is for** Information required to be provided by proposers**.**

Template A

Information required to be included in an Invitation to Bid Complete Proposal **(for the first competition notice) to establish a mainstream school.**

Enter the information required in the expandable boxes below:

Extract of Part 1 of Schedule 1 to The School Organisation (Establishment and Discontinuance of Schools)(England) Regulations 2007 (as amended):

1. A statement explaining the reason why the new school is considered necessary and whether it is to replace particular schools.

The proposed new primary school is necessary to meet the demand for places created by the rising birth rate in the area. It is not intended to replace existing schools, but to work alongside them to deliver additional capacity.

At September 2011 there were 337 four to five year olds living within half a mile of the proposed school, rising to 428 under one year olds. Within that same half mile radius there are currently four schools offering a total of 255 places. There are insufficient options for expansion of existing provision to cater for this number of additional places.

2. A statement explaining:

a) the location of the possible site (including details of whether the possible site is a single or split site) including, where appropriate, the postal address or addresses;

b) the reason for the choice of site;

c) the area or particular community or communities the school is expected to serve;

d) the accessibility of the possible site (or, if it is a split site, the accessibility of the accommodation);

e) the proposed arrangements for transport of pupils to the new school and a statement about other sustainable transport alternatives where pupils are not using transport provided, and how the LA will seek to discourage car use in the school area;

f) the tenure (freehold or leasehold) on which the site will be held, and if the site is to be held on a lease, details of the proposed lease;

g) the effect of paragraph 28 and 31 of Schedule 2 to the Act (that the LA must transfer their interest in the site, buildings or premises to the school's trustees, foundation body, or governing body);

h) where the new school is to be established in substitution for one or more discontinued grammar schools, a statement to that effect and that the school may be designated as a grammar school for the purposes of Chapter 2 of Part 3 of SSFA 1998; and

i) an indication of the LA's preference for the specialism which the school should have.

a) The site is a single site at Florence Street, Harehills, LS 9.

b) & c) It has been chosen as it is in the heart of the Harehills community it is intended to serve, available to the council, and of sufficient size to accommodate the provision. Proposers should include a priority based on distance as part of the admissions policy, and demonstrate that their policy overall will serve that local community.

d) The site is bounded by Florence Street, and further accessed by Ashley Road and Compton Avenue. A number of bus routes operate to within 300m of the site along Beckett Street and Harehills Road. Pedestrian access will be provided, as will safe service access and staff/visitor car parking. Detailed site plans will be developed as the competition progresses.

e) The school is intended to serve its immediate area ensuring that families are able to walk to school. The school will be expected to provide a green travel plan and encourage parents to walk to school. The area is well served by existing bus routes providing a sustainable transport option and minimising the traffic impact.

f) & g) The council currently holds the freehold for the site. The LA would transfer their interest in the site buildings or premises to the school's trustees, foundation body or governing body as appropriate.

h) not applicable

i) There is no specific requirement from the local authority for any specialism for this primary school.

3. The date on which the school should open and, where it is proposed that the proposals are to be implemented in stages, information about each stage and the dates on which each stage should be implemented.

It is proposed that the school will open on 1 September 2013.

It is proposed to open initially with a Reception cohort only, gradually growing by admitting a new Reception cohort each year, until All year groups are established in 2019.

However, the Local Authority reserves the right to negotiate alternative admission arrangements with the successful bidder to allow other year groups to be established earlier if it is agreed by both parties.

4. Information on—

a) the number of pupil places the school should provide;

b) the upper and lower age limits of the school;

c) where it is intended that it should provide sixth form education, the number of pupils for whom it is intended that such education should be provided;

d) where it is intended that it should make early years provision, the number of pupils for whom it is intended that such education should be provided;

e) where it is intended that the school should provide for boarding pupils, the number of pupils for whom it is intended such facilities should be provided;

f) the number of pupils to be admitted to the school in each relevant age group in the first school year in which the proposals will be implemented or, where it is intended that the proposals should be implemented in stages, the number of pupils to be admitted to the proposed school in each stage that the proposals will be implemented;

g) whether it is proposed that the school should admit pupils of both sexes or boys or girls only and, in the case of a single sex school where it is intended to provide sixth form education, whether both sexes or boys or girls only are to be admitted to the sixth form;

h) any extended services which the LA would like to see provided on the site of the school (whether by the LA, governing body or another party);

i) whether the school should make provision which is recognised by the LA as reserved for children with special educational needs, and, if so, the range of special educational needs and the number of pupils for which provision is proposed; and

j) the estimated capital costs of providing the school (such an estimate to take account of the standards in Building Bulletin 77: Designing for Pupils with Special Educational Needs and Disabilities in Schools; Building Bulletin 98: Briefing Framework for Secondary School Projects and Building Bulletin 99: Briefing Framework for Primary School Projects).

a) The school will offer 60 places per year group, ie a total of 420 places.

b) The age range of the school will be 3-11.

c) There will be no sixth form.

d) The school nursery will offer 26 places.

e)There will be no boarding pupils.

f) The published admission number to Reception will be 60.

g) The school will admit boys and girls.

h) The local authority intends to continue to promote and support collaboration between schools. The proposer should describe how they will work with the authority and the local cluster of schools to deliver extended services in the area. The proposer should describe in particular how they will make the facilities both indoor and outdoor available out of school hours for community use, and consider local employment opportunities. They should describe any specialist services and extra curricular activities they will provide, and any additional facilities they intend to provide to deliver this.

i) The school will not have dedicated SEN provision, but is expected to operate in a fully inclusive manner.

j) The current estimated capital cost of the provision is £4.8m. This includes an estimate for land remediation, the buildings and outdoor areas associated with the school.

5. A statement explaining that proposals should be in line with requirements set out in paragraph 4 above, but that proposals that do not comply with all of the requirements but meet the need for places in the area will be considered.

Proposals should meet the requirements set out in paragraph 4 above. Those that meet these criteria will be preferred, but those that do not comply with all the requirements will still be considered.

6. A statement giving—

a) the address of the LA; and

b) the name of the person to whom proposals should be addressed.

a) and b) Proposals should be addressed to: The Director Of Children's Services,c/o Capacity Planning and Sufficiency, Children's Services, 10th Floor West, Merrion House, 110 Merrion Centre, Leeds, LS2 8DT.

Alternatively, send by email to: educ.school.organisation@leeds.gov.uk

Phone queries can be made on 0113 224 3867

7. A brief statement explaining the procedure to be followed after the date when proposals must be received by the LA.

Proposals must be received by Monday 18 June 2012 at 4pm.

On Monday 9 2012 July the authority will publish a notice summarising the bids received. It will also outline how to obtain copies of the proposals and submit comments. At least one public meeting will be held to discuss those bids by 20 July 2012, details of this meeting will be included in the notice. Comments will need to be received by Monday 20 August 2012.

A final decision on the bids will be made by Leeds City Council's Executive Board within two months of this closing date. The meeting is currently scheduled for Wednesday 17 October 2012.

Updates will be available throughout the process at www.leeds.gov.uk/education_and_learning.aspx .

8. A statement that any proposals submitted in response to a competition notice must contain the information specified in Part 1 of Schedule 2 and that the information specified in Part 3 of Schedule 5 to these regulations will be published in accordance with regulation 8.

Any proposals submitted in response to a competition notice must contain the information specified in Part 1 of Schedule 2 of The School Organisation (Establishment and Discontinuance of Schools)(England) Regulations 2007 (as amended), and the information specified in Part 3 of Schedule 5 to these regulations will be published in accordance with regulation 8.

9. A statement that the LA will meet the capital costs of implementing the proposals as specified in paragraph 4 (j) above or, if there is an agreement made under section 106 of the Town and Country Planning Act 1990, a statement setting out the buildings to be available, and the obligations to be entered into, on completion.

The local authority will meet the capital costs of implementing the proposal for a 420 place primary school with 26 place nursery, as described in paragraph 4j above.

10. A statement of any resources that the LA will make available to secure the provision of the services specified in paragraph 4 (h) above.

The authority will provide the required capital to deliver the school as described in paragraph 4 a) to i). Proposers should describe how they will use these facilities to deliver the extended services as described in paragraph 4h), recognising that no additional dedicated buildings will be provided for them. Proposers should describe any additional funding they will bring to meet any additional aspirations for their proposal.

11. Where the school will replace existing educational provision that would be recognised by the LA as reserved for children with special educational needs, a statement setting out how the LA believes the proposed new school is likely to lead to improvements in the standard, quality and range of the educational provision for these children.

Not applicable.

12. A statement to the effect that the statutory requirement to consult under section 9 (1) has been complied with, a summary of the views expressed and a statement of how full details of the consultation can be obtained.

The statutory requirement to consult under section 9 (1) has been complied with. A public consultation period ran from 12 September 2011 to 21 October 2011, and the responses were considered by Executive Board at its meeting of 4 January 2012. Papers included details of the responses received, and can be found at:

http://democracy.leeds.gov.uk/ieListMeetings.aspx?CId=102&Year=2012

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Template B

Information required to be provided by proposers in response to an Invitation to Bid (Competition) Notice **to establish a mainstream school.**

Enter the information required in the expandable boxes below.

Extract of Part 1 of Schedule 2 - The School Organisation (Establishment and Discontinuance of Schools)(England) Regulations 2007 (as amended):

Contact Details

1. The name of the proposer or proposers and a contact address.

2. Whether the proposals are being submitted independently or jointly with another proposer or proposers.

Category

3. The type of school that it is proposed be established (a foundation school and, if so, whether it is to have a foundation, a voluntary school, a community school or an Academy) and, where it is to be a community school, if required by section 8, a statement that the Secretary of State's consent has been obtained to publication of the proposals.

Pupil numbers and admissions

4. Confirmation that the size, age-range and pupil number of the school will be in line with the specification in the competition notice, or, if this is not the case, the proposed details.

Extended Services

5. Information on the extended services which it is envisaged will be provided on the site of the school.

Ethos/Religious Character

6. A short statement suitable for publication setting out the proposed ethos of the school, including details of any educational philosophy, which it is proposed that the school will adhere to.

7. If the school is to have a religious character, confirmation of the religion or religious denomination in accordance with whose tenets religious education will, or may be required to be provided at the school; and a statement that the proposers intend to ask the Secretary of State to designate the school as a school with such a religious character.

Area or community that school serves

8. The area or particular community or communities that the school is expected to serve if different from that specified in the competition notice.

Admission Arrangements

9. An indication of the proposed admission arrangements and over-subscription criteria for the new school including, where the school is proposed to be a foundation or voluntary school or Academy which is to have a religious character —

a) the extent to which priority for places is proposed to be given to children of the school's religion or religious denomination; and

b) the extent, if any, to which priority is to be given to children of other religions or religious denominations or to children having no religion or religious denomination.

Grammar schools

10. Where the school is to be established in substitution for one or more discontinued grammar schools, a statement to this effect and a statement that the school may be designated as a grammar school for the purpose of Chapter 2 of Part 3 of SSFA 1998.

Schools with a religious character or particular educational philosophy – parental demand

11. Where the school is —

a) proposed to have a religious character, evidence of the demand in the area for education in accordance with the tenets of the religion;

b) proposed to adhere to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question that is not already met in other maintained schools or Academies in the area.

Sixth Form Education

12. Where it is proposed that the school will provide sixth form education, how the proposals will —

a) improve the educational or training achievements;

b) increase participation in education or training; and

c) expand the range of educational or training opportunities,

for 16-19 year olds in the area.

Early Years Provision

13. Where the proposals are to include provision for pupils aged between 2 and 5, the following information must be provided —

a) details of how the early years provision will be organised, including the number of full-time and part-time pupils, the number of places, the number and length of sessions in each week, and the services for disabled children that will be offered;

b) how the school will integrate the early years provision with childcare services, and how the proposals for the establishment of the school are consistent with the integration of early years provision with childcare;

c) evidence of parental demand for additional provision of early years provision;

d) assessment of capacity, quality and sustainability of provision in schools, and in settings outside the maintained school sector who deliver the Early Years Foundation Stage within 3 miles of the school; and

e) the reasons why schools and establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school and who have spare capacity, cannot make provision for any forecast increase in the numbers of such children.

Specialisms

14. Whether the school will have any specialisms on implementation and whether the proposer intends to apply to the Secretary of State for the school to be a specialist school from implementation.

Effects on Standards and Contributions to School Improvement

15. Information and supporting evidence on:

a) how the school will contribute to enhancing the diversity and quality of education in the area; and

b) how the school will help to raise the standard of education in the area and contribute to school improvement.

16. Information and supporting evidence on how the proposals will contribute to enabling children and young people to be healthy, stay safe, enjoy and achieve, make a positive contribution to the community and society, and achieve economic well-being.

Community Cohesion

17. The following information relating to the proposals —

a) how the school will promote and contribute to community cohesion; how the school will increase inclusion and equality of access for all social groups; and

b) how the school will collaborate with other schools, and in relation to secondary school proposals, how the school will collaborate with colleges and training providers.

Accommodation

18. A statement as to whether accommodation will be adequate to meet the number of pupil places specified in paragraph 4 of Schedule 1.

Single sex or co-educational school

19. Whether the new school will admit pupils of both sexes or boys only or girls only and, in the case of a single sex school where it is intended to provide sixth form education, whether both sexes or boys or girls only are to be admitted to the sixth form.

20. Where the school is to admit pupils of a single sex:

a) evidence of local demand for single sex education and how this will be met if the proposals are approved; and

b) a statement giving details of the likely effect the new school will have on the balance of the provision of single sex education in the area.

Location

21. Confirmation that the school will be established on the site specified in the competition notice or where that is not the case —

a) the location of the site (including where appropriate the postal address or addresses if the school is to occupy a split site);

b) whether the school will occupy a single or split site;

c) the accessibility of the site (or if the school is to occupy a split site the accessibility of the accommodation);

d) the current ownership and tenure (freehold or leasehold) of the site and

the proposed use of any buildings already on the site;

e) details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease including details of any provisions which could obstruct the governing body or the head teacher in the exercise of any of their functions under any of the Education Acts or place indirect pressures upon funding bodies;

f) whether the site is currently used for the purposes of another school which will no longer be required for the purposes of that school. If so, provide details as to why the site will no longer be required for the purposes of that school; and

g) the estimated costs of providing the site and a statement about how the costs will be met.

Implementation of the proposals

22. Confirmation that the proposals will be implemented in line with the timing in the competition notice or, if this is not the case, the date when it is planned that the proposals will be implemented, or where the proposals are to be implemented in stages, information about each stage and the date on which each stage is planned to be implemented.

23. Where the proposals are to establish a voluntary controlled or foundation school, a statement as to whether the proposals are to be implemented by the LA or by the proposers, and if the proposals are to be implemented by both —

a) a statement as to the extent that they are to be implemented by each body, and

b) a statement as to the extent to which the capital costs of implementation are to be met by each body.

Project Costs

24. Confirmation that the proposers consider that the costs of establishing the new school can be met within the estimate of capital costs of providing the school outlined in the competition notice and, where they cannot be met within that estimate, an explanation of the reasons for the additional costs and how any shortfall will be met.

25. A copy of a confirmation from the Secretary of State or LA or the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

26. Details of how it is proposed to fund the proposer's share of the capital costs of implementing the proposals (if any).

Travel

27. The proposed arrangements for travel of pupils to the school.

Federation

28. Details of any proposals for the school to be federated with one or more schools (by virtue of section 24 of EA 2002 and section 12).

Curriculum

29. Confirmation that the school will meet the general requirements in relation to curriculum contained in section 78 of EA 2002 and an outline of any provision that will be in addition to the basic curriculum required by section 80 of EA 2002, in particular any 14-19 vocational education.

Voluntary Aided Schools

30. Where the school is to be a voluntary aided school —

a) details of the Trust on which the site is to be held; and

b) confirmation that the governing body will be able and willing to carry out their obligations under Schedule 3 to SSFA 1998.

Staff

31. Not Applicable - removed by amending Regulations.

Foundation Schools

32. Where the school is to be a foundation school, confirmation as to whether the school —

a) will have a foundation established otherwise than under SSFA 1998 and, if so, the identity of that foundation;

b) will belong to a group of schools for which a foundation body acts under section 21 of SSFA 1998; or

c) will not fall within paragraph (a) or (b).

33. Where the school is to be a foundation school which has a foundation:
a) the name of the foundation where known;

b) the rationale for the foundation and the particular ethos that it will bring to the school;

c) the details of membership of the foundation, including the names of the members;

d) the entitlement to appoint charity trustees and the number of trustees to be appointed;

e) the proposed constitution of the governing body;

f) details of the foundation's charitable objects;

g) where the majority of governors are to be foundation governors, a statement that a parent council will be established in accordance with section 23A of EA 2002;

h) a statement that the requirements set out in the School Organisation (Requirements as to Foundations) (England) Regulations will be met;

i) a statement of how the foundation will contribute to the advancement of education at the school and how it is envisaged it will help to raise standards; and

j) a statement of how the foundation will contribute to the advancement of community cohesion and the impact the foundation will have on the diversity of school provision in the area.

Relevant experience of proposers

34. Evidence of any relevant experience in education held by the proposer, or proposers (other than a LA), including details of any involvement in the improvement of standards in education.

Special educational needs

35. Where proposals for the new school will include provision that would be recognised by the LA as reserved for children with special educational needs, details of the specific educational benefits that will flow from the proposals in terms of —

a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the LA's Accessibility Strategy;

b) improved access to specialist staff, both education and other professionals, including any external support and, or, outreach services;

c) improved access to suitable accommodation;

d) improved supply of suitable places; and

e) a statement that special educational needs provision will be in line with that specified in the competition notice, or, where not, the nature of any such provision and the proposed number of pupils for whom such provision is to be made.