

## St. Oswald's C E [Aided] Junior School

### Draft Admission Arrangements 2013-2014

#### Rationale

It is a legal requirement that the governors have a clearly defined and published admissions policy for the school.

#### Introduction

The school provides places for a total of not more than 360 pupils and the routine number of places available for the Year 3 admission will be a maximum of 90. This arrangement follows consultation between governors and other local admission authorities.

Children with a statement of Special Educational Needs naming St Oswald's will be admitted to the school without reference to the oversubscription criteria below.

#### Criteria for admission (in order of priority)

1. 'Looked after children' Children who have been adopted from local authority care, children with a residency order and those with special guardianship immediately following being Looked After will all be included within the higher priority for looked-after children.
2. Attendance at Guiseley Infant and Nursery School.
3. A child who wishes to join a sibling already attending St. Oswald's where the older child will still be on role at the expected time of admission.\*  
See note 3
4. Parental or child's involvement in the work and worship of the parish churches of Guiseley with Esholt Parish. \* See note 1
5. Parental or child's involvement in another church which is associated to Churches Together in Britain and Ireland or The Evangelical Alliance. \*  
See note 1

6. Parental or child's involvement in another world faith, whose parents seek a Christian school for its specifically religious emphasis. \*See note 2
7. Any other children.

Tie Breaker - Where the offer of places to all applicants in any of the categories listed above would lead to over subscription, the available places will be offered to those living nearest to the school. The straight line distance measurement as provided by the Local Authority will be used as the final determining factor.

### Notes

1. Church involvement is defined as being attendance at worship at least once a month. A reference from the priest or minister will be sought.
2. Parents seeking a place under criterion 5 and 6 will be required to provide a reference from their priest/faith leader. This should be returned to the school by the closing date for application forms.
3. Sibling defined as blood relative, adopted, fostered or step child

Appeals against the governors' decision not to offer places to applicants must be made by the parents, in writing, to the Clerk of the Appeals Panel, through the Headteacher of the school within 20 school days of the parents receiving notice that a place has not been offered to their child.

Applications must be made using the Local Authority Common Preference Form. This form should be returned to the Local Authority or via the school.

From September 2013 parents will be able to apply directly to the school at any time for an in-year transfer. An application form is available from the school or from the Local Authority and you will be notified by the school of the outcome of the application.

Where a family has moved into the area from abroad, another part of the country or city, and the child is effectively out of education, the application will be considered for an immediate start in the school, if there is a place available. Where parents simply wish for their child to change schools, the application may be considered for the start of the following term.

When the total number of school places has been allocated, names on the waiting list will be processed using the priorities for normal admissions. The

waiting list will be kept until the end of the academic year for which the application was made. Waiting lists will be maintained in order of the oversubscription priorities set out above.